



## Downtown Dundas Business Improvement Area

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### Board of Management Meeting Minutes

**Date:** January 28, 2025

**Time:** 6:00 pm

**Location:** online via Google Meet

**Minute Taker:** Melanie Barlow

**Present:** Jenn Hayes, Lyndsay McAlpine, Alex Wilson, Melanie Barlow, David Tayler (ED)

**Absent:**

**Regrets:** Dave Maculius, Jackie Webber

<b>1.</b>	<b>Meeting Call to Order</b> Lyndsay McAlpine called the meeting to order at 6:05pm
<b>2.</b>	Agenda Consists of Reviewing and Approving the Budget and Planning for the Annual General Meeting
<b>3.</b>	<b>Approval of Agenda</b> Motion to approve the meeting agenda (L. McAlpine/M. Barlow) <b>CARRIED</b>
<b>4.</b>	<b>Declarations of Interest</b> None Indicated
<b>5.</b>	<b>Approval of Budget</b> The Board reviewed the draft budget for approval by the Board of Management, which included multiple scenarios based on funding acquisition (tbd). There has not been a levy increase in several years and the board members agreed that an increase should be implemented. J. Hayes motioned to approve the 2025 budget which includes a 2% increase in the levy to membership. Seconded by L. McAlpine. All in favour. <b>CARRIED</b>
<b>6.</b>	<b>Annual General Meeting Planning</b> Discussion of the order and contents of the agenda. Following the Presentation of the Audited Financial Statements and the 2025 Budget, Cristina Geissler from the City of Hamilton will present, followed by "Other Business"
<b>7.</b>	<b>Next Meeting(s):</b> February 4, 2025 Board Meeting @ 6:00pm February 18, 2025 AGM @ 8:00am
<b>8.</b>	<b>Adjournment:</b> J. Hayes Motioned to adjourn the meeting. Seconded by L. McAlpine. <b>CARRIED</b>