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<b>Board of Management Meeting Minutes</b>	
<b>Date:</b> January 15, 2026	<b>Time:</b> 4:30 PM
<b>Location:</b> Online (Google Meet)	
<b>Present:</b> Jenn Hayes (virtual), Lyndsay McAlpine (virtual), Tara Crugnale (virtual), David Tayler (virtual)	
<b>Absent:</b> D. Miculius, A. Wilson <b>Minute Taker:</b> D. Tayler	
<b>Unofficial/Private AI summary and notes:</b> <a href="https://docs.google.com/document/d/1aC731HbOhqpv2LMwKi6Pl1VHS2ktVOiz52AhipGDvC8/edit?usp=sharing">https://docs.google.com/document/d/1aC731HbOhqpv2LMwKi6Pl1VHS2ktVOiz52AhipGDvC8/edit?usp=sharing</a>	

<b>1.</b>	<b>Meeting Call to Order by Jenn Hayes at 4:27 PM</b> <i>Present: J. Hayes (virtual), L. McAlpine (virtual), T. Crugnale (virtual), D. Tayler (virtual)</i>	
<b>2.</b>	<b>Updates to the Agenda</b> D. Tayler proposed changing the order of some items, to allow time to review items of highest importance	
<b>3.</b>	<b>Approval of Agenda</b> <b>Motion to approve the meeting agenda (L. McAlpine/T. Crugnale)</b>	<b>CARRIED</b>
<b>4.</b>	<b>Declarations of Interest</b> No declarations of interest indicated	
<b>5.</b>	<b>Approval of Minutes:</b> November 11, 2025 <b>Motion to approve the meeting minutes from November 11, 2025 (T. Crugnale/ J. Hayes)</b>	<b>CARRIED</b>
<b>6.</b>	<p><b>Other Business</b></p> <p><b>6.1: Recycling:</b> D. Tayler gave update on City Of Hamilton BIA's collective efforts to get continued business recycling collection into the public realm and entered into the budget deliberations. Further updates to come as they are warranted.</p> <p><b>6.2.1: Budget for 2026 / Plans for AGM / Recruitment:</b> Discussion of proposed budget as distributed and presented by D. Tayler. Levy amount was adjusted to \$189,000 to correct an error, and expense items were adjusted to have income balance with expenses.</p> <p><b>Motion to approve the 2026 Operating Budget as presented (J. Hayes/L. McAlpine)</b></p> <p><b>6.2.2: Plans for AGM:</b> Discussion of the required agenda and items to be presented at the AGM. Chair will present overall report, Beautification and Events chairs will present their respective reports. D. Tayler will present Treasurer's portions</p> <p><b>6.2.3: Board Positions / Recruitment:</b> D. Tayler will work to collect written resignation from D. Maciulis (has given verbal). Board will invite David Orde (Adventure Attic) and Ben Prowse (Dundas Chocolate Shop) to accept Board positions to fill existing vacancies until end of current term. Virtual meeting will be set up to complete this business – tentatively Tuesday January 20 at 6pm</p> <p><b>6.3: BIA Awards of Excellence:</b> D. Tayler presented opportunity to nominate 2 BIA member businesses for Annual BIA Awards Of Excellence. After some discussion, Board nominates: Kris Hynes (Café Domestiique) for Community Involvement award, and Vince Hoffman (Freewheel Cycle) for Sparkle Award</p> <p><b>9.4: Filming - Starpoint:</b> D. Tayler reported that there is a request for some limited filming within the BIA. He will negotiate compensation and work with Board to complete.</p>	<b>CARRIED</b>
<b>7.</b>	<b>Next Meetings and Event Dates:</b> D. Tayler asked the Board to set dates for 2026 AGM, sub-committee meetings in 2026 and the Scarecrow Saturday event. Dates were agreed as; 2026 AGM: November 3 <sup>rd</sup> , Board meetings: 1 <sup>st</sup> Tuesday of every month 830am, Events: 1st Thursday of every month 6pm, Beautification: 2 <sup>nd</sup> Tuesday of every month 9am, Scarecrow Saturday will be October 31	

	Next Board Meeting(s) were set as follows: Tuesday January 20 (Board Resignations and Nominations) (6 pm)	
8.	<b>Adjournment: Motion to adjourn made by L. McAlpine at 6:07 PM</b>	<b>CARRIED</b>

<b>DUNDAS BIA PROPOSED 2026 OPERATING BUDGET</b>	
<b>REVENUE</b>	<b>PROPOSED 2026</b>
Levy	189,000.00
HST Rebate (estimate)	13,000.00
City Parking (estimate)	12,600.00
City C2O (estimate)	11,000.00
Reserves	-
Levy Adjustment	
Other Income	
Cash (ESTIMATE)	25,000.00
<b>TOTAL REVENUE</b>	<b>250,600.00</b>
<b>EVENTS AND PROMOTIONS</b>	<b>PROPOSED 2026</b>
<a href="#">General Advertising</a>	10,000.00
<a href="#">Easter</a>	6,000.00
<a href="#">Scarecrow Saturday</a>	4,300.00
<a href="#">Dickens of a Christmas</a>	40,000.00
<a href="#">Live and Local Summer (1+2)</a>	23,000.00
<a href="#">Other Events + Planner</a>	
<b>EVENTS TOTAL</b>	<b>83,300.00</b>
<b>BEAUTIFICATION</b>	<b>PROPOSED 2026</b>
Hanging baskets, Planters, seasonal décor, weeding, waste management	47,000.00
<b>ADMINISTRATION</b>	<b>PROPOSED 2026</b>
Economic Development	
Rent	24,500.00
Office	3,500.00
Telephone & Utilities	1,500.00
Member Services	3,000.00
Insurance	6,000.00
Wages	67,000.00
Benefits/WSIB/ CPP etc	10,000.00
Assessment Appeals	1,500.00
Audit and Bookkeeping	3,000.00
Bank Fees	300.00
<b>ADMINISTRATION TOTAL</b>	<b>120,300.00</b>
	<b>PROPOSED 2026</b>
<b>OVERALL EXPENSE TOTAL</b>	<b>250,600.00</b>
	<b>PROPOSED 2026</b>
<b>Net Gain/ Loss</b>	<b>\$0.00</b>