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<b>Board of Management Meeting Minutes</b>	
<b>Date:</b> April 14 2026	<b>Time:</b> 8:30 AM
<b>Location:</b> BIA Office (in person) / Online (Google Meet)	
<b>Present:</b> Jenn Hayes (virtual), Lyndsay McAlpine (virtual), Tara Crugnale, David Orde, Ben Prowse, A. Wilson (virtual), David Tayler	
<b>Minute Taker:</b> D. Tayler	

<b>1.</b>	<p><b>Meeting Called to Order by L. McAlpine at 8:34 AM</b>  <i>Present: T. Crugnale, J. Hayes (virtual), L. McAlpine (virtual), D. Orde, B. Prowse, A. Wilson (virtual), D. Tayler</i></p>
<b>2.</b>	<p><b>Updates to the Agenda</b>          None presented</p>
<b>3.</b>	<p><b>Approval of Agenda</b>  <b>Motion to approve the meeting agenda (L. McAlpine/T. Crugnale)</b> <span style="float: right;"><b>CARRIED</b></span></p>
<b>4.</b>	<p><b>Declarations of Interest</b>          No declarations of interest indicated</p>
<b>5.</b>	<p><b>Approval of Minutes – February 3 2026</b>  <b>Motion to approve the meeting minutes from February 3, 2026 (L. McAlpine/T. Crugnale)</b> <span style="float: right;"><b>CARRIED</b></span></p>
<b>6.</b>	<p><b>6.1: Treasury Report</b>          D. Tayler reported on current status of 2026 levy payment, and resulting cashflow issues. All payments on hold until that first levy payment is received. At this time, expected date for the transfer to BIA account is April 15          D. Tayler, working with D. Orde, will prepare a full list of payables, prepare cheques, etc., in expectation of the receipt of the levy payment          The board acknowledged the need to ensure next year's levy is in the bank by January 1st by holding the AGM in November and ensuring the audit is completed on time.          The treasurer and the executive director are meeting with the accountant on May 5th to formalize the monthly financial reporting for the board, with the suggestion of using QuickBooks' Profit and Loss report and a Budget vs. Actuals report.</p>
<b>7.</b>	<p><b>Executive Director Report</b> (tabled to next meeting)</p>
<b>8.</b>	<p><b>Committee Reports:</b></p> <p><b>8.1: Beautification Overview</b> T. Crugnale and D. Tayler presented.</p> <ul style="list-style-type: none"> <li>○ General overview of plans for spring décor and summer plans and future banners.</li> <li>○ Committee will be further investigating cost containment for future projects.</li> <li>○ Some concerns about graffiti and postering of poles in Downtown Dundas. D. Tayler pursuing possible reimbursement/assistance in removing items</li> <li>○ New street signs approved and expected by early June. D. Tayler to confirm</li> </ul> <p><b>8.2: Events &amp; Promotions Committee Overview</b> L. McAlpine and D. Tayler presented.</p> <ul style="list-style-type: none"> <li>○ Easter Eggs-travaganza Wrap-Up: Some discussion but general satisfaction on the event</li> <li>○ Live and Local: General overview and discussion. Proceeding satisfactorily. Funding is being sought to extend to all summer Saturdays – with smaller (no road closure) concerts, walks, events</li> </ul>

	<p><b>8.3: Membership Overview</b> D. Tayler presented, with discussion. The old Pinbones location has been rented to an established restaurateur, Solis Optical has been rented to a nail salon called Ciel, and 5 King Street West has a temporary pop-up, Bling on King. New Senior’s Support group expected shortly. News expected shortly about City funding for assistance in filling vacancies.</p>
9.	<p><b>Policies and Reports</b></p> <p><b>9.1 Policies for Consideration</b> Numerous policies were under consideration at a previous meeting. These will be reintroduced at next meeting for discussion and possible approval.</p> <p><b>9.2 Expansion Plans</b> Under consideration at a previous meeting. These will be reintroduced at next meeting for discussion and possible approval.</p>
10.	<p><b>Other Business</b></p> <p><b>10.1 Parking Update</b> D. Tayler noted some confusion amongst members and public around City’s “harmonizing” of parking enforcement in Dundas. A. Wilson confirms that there are no changes to parking payment hours, and none under consideration with council.</p> <p>D. Tayler also noted that we are awaiting a meeting date with the City parking staff in regard to the Free Holiday Parking program for 2026. BIA will meet to understand costs, impact on funding, etc., in anticipation of presentation to BIA membership. Expected early May 2026</p> <p><b>10.2 Reschedule MP Visit</b> D. Tayler will reschedule meeting with federal MP Danko – which was cancelled due to rescheduling of this meeting</p> <p><b>10.3 Canada Summer Jobs</b> D. Tayler advised that BIA have been approved for funding through Canada Summer Jobs program. (approx. 50% of 9 weeks of 30 hours of “communications specialist) Explained that application was made before annual operating budget approved – and budget does not include room for this expense. Board supported D. Tayler in going ahead with the hire – citing some increased funding expected (HST rebate, film income, etc) be used to cover the estimated \$3000 expense.</p> <p><b>10.1</b></p> <p><b>10.4 Business Recycling:</b> City, via A. Wilson, has confirmed commercial business recycling will cease in 2027. BIA board will need to be prepared to assist members with options going forward.</p> <p><b>10.5 Safety and Security Issues:</b> Some discussion about recent security and safety issues in Downtown Dundas. Board instructed D. Tayler to communicate these concerns (generally) to the membership, asking to contact BIA if more info needed – and to encourage the reporting of all crimes.</p>
11.	<p><b>Next Meeting(s):</b>  <b>Board: Tuesday May 5, 830am</b>  <b>Events: Thursday May 21, 530pm</b>  <b>Beautification: Wednesday April 15, 9am</b></p>
12.	<p><b>Adjournment: Motion to adjourn made by L. McAlpine at 9:35 AM</b> <span style="float: right;"><b>CARRIED</b></span></p>